

Wise Choices

PREGNANCY RESOURCE CENTER

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(940) 627-6924 www.mywisechoices.com



"Empowering Life Affirming Choices"

CONFIDENTIALITY AGREEMENT

I understand that all Wise Choices Pregnancy Resource Center ("WCPRC") information could be sensitive and confidential in nature, and I promise to maintain the confidentiality of all information to which I have access. I also commit to exercise discretion in conversation within the clinic, always cognizant of the potential for someone overhearing.

I understand that personnel and client information is to be discussed only with appropriate personnel in private areas where others may not overhear and will keep all such information in the strictest confidence, even after I am no longer associated with WCPRC.

I understand that WCPRC information of any nature is to be released by the CEO and agree not to discuss WCPRC business or affairs with anyone outside of the organization. I also promise to apply biblical principles to all my conversations communications and problem-solving.

I understand that access to WCPRC databases, including medical, donor, etc., shall only be accessed for authorized reasons and only while at WCPRC office. I agree not to otherwise access them unless specifically authorized.

I understand that violation of this policy is serious and will require investigation by the CEO and possible result in immediate termination.

I further understand that this Agreement is in effect and binding whether I am a staff member, volunteer, advocate, contractor, community service worker, student, intern, or any and all other associations with WCPRC in whatever capacity and time frame that may occur.

Signature

Date

Printed Name